



JOB OPPORTUNITY
Claiborne County Board of Supervisors
Economic & Development Director

The Claiborne County Board of Supervisors is seeking a dynamic and visionary leader to join our team as Economic & Development Director. This position reports directly to the Board of Supervisors and County Administrator and works with other local, state and federal agencies to assist in driving economic growth and fostering community development. In addition, the Economic & Development Director also works with other county departments and nonprofit agencies to provide technical assistance on grant proposals as needed to improve the quality of life for the residents of Claiborne County.

To be qualified for appointment, an applicant must be competent to perform all duties of the position including the capability to:

- Develop and implement economic development strategies.
- Collaborate with local businesses, government agencies, and community stakeholders.
- Attract and retain businesses to stimulate economic growth.
- Oversee development projects and initiatives.
- Facilitate community engagement and partnerships.

Desired Qualifications

- Bachelor's degree in Economic Development, Business Administration, Public Administration or related field. Master's degree preferred.
- Proven experience in economic development or related role.
- Strong strategic planning and project management skills.
- Excellent communication and interpersonal skills.
- Ability to build and maintain positive relationships with diverse stakeholders.

Applications can be submitted online @ www.claibornecountymiss.gov or picked up from 8:00 a.m. until 5:00 p.m. at the Claiborne County Department of Administration & Planning, William "Matt" Ross Administration Building, 510 Market St., 2nd Floor, Port Gibson, MS 39150

The Board of Supervisors reserves the right to reject any and all applications.

**Contact: Ms. Avis King, County Administrator or
Mrs. Lois Chess, Administrative Assistance @ (601) 437-5216**

We are an equal opportunity employer: We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, or any other legally protected status.